

Lost /Stolen Script Form Training Module

This form is for use when a client reports a loss or theft of medication or prescription

The process is as follows:

1. The client will be advised to contact the law enforcement agency in the jurisdiction of the theft to report the incident.
2. The prescribing professional will be advised of the situation.
3. The client will provide the report number to FTS staff which will be scanned into IOS.
4. FTS staff will gather information about the lost or stolen medication or prescription and record in IOS on the FTS Lost/Stolen Prescription form.
5. Work with client to answer the identified questions.
6. Have client sign.
7. They will contact their immediate supervisor within 24 hours.
8. FTS CMHC team member will complete an incident report within the previously provided time frame.

Please closely follow this Module.

Please complete this form, have client sign. Please scan copy of Law Enforcement Report into client chart. Please complete a separate Incident Report

	Test John Billingsly	<input type="checkbox"/>
	123-45-6781	<input type="checkbox"/>
	16	<input type="checkbox"/>
Date of Report to FTS:	<input type="text"/>	<input type="checkbox"/>
Date of Theft or Loss	<input type="text"/>	<input type="checkbox"/>
County in which client resides:	<input type="text"/>	<input type="checkbox"/>

These boxes are already completed

Please input the county of residence for client.

Please select the DATES

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Please indicate Law Enforcement has been notified

Please indicate the Law Enforcement Agency and report number

Please have client explain how they will prevent future losses

The screenshot shows a form divided into two main sections: 'Law Enforcement' and 'Prevention Plan'. The 'Law Enforcement' section includes a radio button for 'Was theft reported to Law Enforcement?', a text field for 'Law Enforcement Agency', a text field for 'Law Enforcement Report Number', a dropdown menu for 'Number of Thefts or Losses (not including this one) client has reported in the past 24 months', a dropdown menu for 'Type of theft or loss', a text area for 'Please Explain the loss in client's words.', and another text area for 'What identifying marks, symbols, or price codes were on labels of these containers that would assist in identifying the products?'. The 'Prevention Plan' section includes a text area for 'What security measures have been taken to prevent future thefts or losses?'. Callout boxes with arrows point to the radio button, the 'Law Enforcement Agency' and 'Report Number' fields, the 'Number of Thefts or Losses' dropdown, the 'Type of theft or loss' dropdown, the 'Please Explain the loss in client's words.' text area, the 'What identifying marks...' text area, and the 'Prevention Plan' text area.

Select the type of loss reported.

Explain the loss in client's words.

Describe the item lost

How many losses has client reported in 24 months?

Please note:

The decision of whether or not to replace lost or stolen medication is left to the professional judgment of the prescriber.

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